



**FORM FOR EXERCISING THE RIGHT OF ACCESS  
TO PERSONAL DATA**

I, ....., with ID/Passport No. ...., issued by (Country of issuance) ....., and home address ....., wish to invoke the right to obtain access to my personal data.

Please indicate the type of your business relationship with the Bank (e.g. customer, guarantor, representative/ supplier, external associate [nature of association], ultimate beneficiary, manager of a legal entity-customer of NBG Cyprus):  
.....

I wish to receive confirmation as to whether my personal data is subject to processing by the Bank (please fill in accordingly).

Yes       No

I wish to receive a copy of the following personal data which concerns me (please indicate in detail the information you wish to receive):

I wish to receive the following information regarding the processing of my personal data:

		Please tick (✓) the appropriate box
1.	The purposes of processing	
2.	The categories of personal data concerned	
3.	The source of personal data collected by third parties where applicable	
4.	The recipients or categories of recipients to whom the personal data have been or will be disclosed	
5.	The period for which the personal data will be stored and the criteria determining the said period	
6.	The existence of automated decision making, including profiling	



**Please note** that the exercise/invocation of the right of access will not result in any charges, unless the request is repeated or generates excessive costs for the Bank. In such cases, you will be charged with the respective amount.

It is further noted that the Bank shall proceed with all necessary actions to satisfy your request within the period of a month, unless these actions are characterised by complexity in which case the Bank reserves the right to extend the aforementioned period by up to two additional months. In such an event, you will be informed accordingly within a month of submitting your request.

If your request is not satisfied, you are entitled to contact the Office of the Commissioner for Personal Data Protection of the Republic of Cyprus ([www.dataprotection.gov.cy](http://www.dataprotection.gov.cy)).

For further information regarding your rights as well as the relevant General Data Protection Regulation (GDPR), 2016/679 of the European Union, you can visit the Bank's webpage ([www.nbg.com.cy](http://www.nbg.com.cy)) and/or contact the Data Protection Officer of the Bank via:

Post:	National Bank of Greece (Cyprus) Ltd 15 Makarios III Avenue, 1065 Nicosia, Cyprus
Telephone:	+ 357 22 840000
Fax:	+ 357 22 840010
Email:	<a href="mailto:dataprivacy@nbg.com.cy">dataprivacy@nbg.com.cy</a>

Signature of Data Subject: ..... Date: .....

**For use only by NBG**

**RECEIPT OF REQUEST:**

Date of receipt of request: ..... Unit: .....

Received by: .....

**Actions taken by the Unit:**

[Empty box for recording actions taken by the unit]



**PROCESSING OF REQUEST:**

Unit:

Officer's signature: .....

Date: .....

Head of the Unit signature: .....

Date: .....

**Actions taken by the Unit:**

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